

DOTHILL PRIMARY SCHOOL

Severn Drive, Wellington, Telford, Shropshire, TF1 3JB
Telephone 01952 386870



Head Teacher: Becca Butler

Dear Parents and Carers

Parents' evenings will be held on **Monday 18th and Tuesday 19th March between 3:30pm and 6:00pm**. Parent meetings are very important and give you opportunity to discuss your child's wellbeing, work, attitude to learning, conduct and progress. Therefore, we would appreciate all parents to make every effort to make themselves available to attend. Your child's books will be available for you to look at during this time.

To enable appointment times to be allocated, please complete, and return the reply slip, indicating as many different times as possible. We will try to accommodate everyone with a convenient appointment, but of course, popular times do go very quickly, and times will be allocated on a first come basis. If you have children in other classes, please indicate this on the reply slip and we will endeavour to coordinate your appointments. Sometimes, meetings can run over a little so please allow time between requested timings. Meetings will be held in the classrooms and are timetabled to last no more than 10 minutes. When you arrive at school please enter through the main reception where you will be greeted by myself or Mrs Butler.

We look forward to seeing you.

Yours sincerely

Nikki Harvey
Deputy Head Teacher

Parent/Carer of: _____ (name of child) Class: _____

Please indicate suitable appointment times by ticking the appropriate spaces below and return this slip to the class teacher by **Monday 4th March**. You will then be notified of your exact appointment time week beginning 11th March.

	3:30 to 4:00	4:00 to 4:30	4:30 to 5:00	5:00 to 5:30	5:30 to 6:00
Monday 18 th March					
Tuesday 19 th March					

To aid our timetables, please let us know about any other children you have in school.

I also have a son/daughter _____ (name of child) in class _____

Signed: _____

Date: _____



E-mail: a3368@telford.gov.uk

Website: www.dothillprimaryschool.co.uk